



Terms and conditions 2021 NXplorers Recognition Awards

1. Nomination process

- 1.1 Only the Shell NXplorers programme manager and representatives of the NXplorers in-country delivery partner (the „**Nominator**“) can nominate teams/individuals (the „**Nominee**“) for the 2021 NXplorers Recognition Awards.
- 1.2 Nominations related to actions/projects that took place in 2021 will have preference. However, given the Covid-19 restrictions last year, we will also accept nominations of NXplorers participants, mentors and facilitators who have taken part in the NXplores programme before (as long as they were not nominated for the same actions/projects last year).
- 1.3 You cannot nominate yourself.
- 1.4 There is no limit on the number of people or teams you may nominate.
- 1.5 Entries must be submitted between 1 November 2021 – 3 December 2021 (11.59 GMT) through the online form available at <https://nxplorers.com/en/events/2021-global-recognition-awards>
- 1.6 Forms are to be completed in English.
- 1.7 Applications may be for an individual or for a team, with no more than 6 people in one team.
- 1.8 Entries may only be made within one category. In case of doubt, please select the most relevant category. It is within the discretion of the jury to move an entry to the most appropriate category.
- 1.9 Applicants agree that jury members have access to their files.

2. Ethics and Compliance

- 2.1 Before nominating a Nominee for the Recognition Awards the Nominator needs to obtain formal consent from the Nominee agreeing that by participating in the Recognition Awards, Shell may share their basic personal data through company’s channels and publications for communication purpose related to the 2021 Recognition Awards.
In case of a minor(s) this formal written consent needs to be obtained from the parent/guardian.
- 2.2 In case a Nominee is shortlisted for the award, the country programme manager or delegate needs to complete the following between 13 December – 17 December 2021:
A: Ethics and Compliance due diligence review to ensure there are no possible Conflicts of Interest or Anti-Bribery and Corruption red flags related to nominated individuals and Shell.
B: Request the Nominee (or their parent/guardian in case of minors) to sign the *Consent form for photographs and film* (Appendix I). If a Nominee or guardian does not consent, this will not have any negative impact on their nomination for the award.
- 2.3 In case of Conflict of Interest and/or ABC red flags the global NXplorers team has the right to decide to not include the Nominee on the final shortlist that will be shared with the global NXplorers team.
- 2.4 All consent forms and due diligence results need to be kept as a record by the relevant Shell entity in country.

3a. Selection and assessment process

- 3.1 It will be within the discretion of the external party Hopscotch Consulting team to shortlist a maximum of 6 finalists per category.
- 3.2 It will be within the discretion of the global NXplorers team of Shell International B.V. to have the authority choose the final top 3 per category from the shortlisted finalists.
- 3.3 There will be no further consultation on the selected finalists.

3b. Assessment criteria

- 3.4 The selection of the finalists is guided by the criteria as described for each category on <https://nxplorers.com/en/events/2021-global-recognition-awards>
- 3.5 Any data provided will only be used within the context of the Recognition Awards.
- 3.6 Prize winners will be invited to a virtual event to take place 20th January 2022 at 11AM GMT.
- 3.7 Every category will have a first, second and third place.
- 3.8 Each prize winner will receive a certificate, plaque and t-shirt.

ANNEX I – Consent form for photographs and film



PHOTOGRAPHY & FILM CONSENT FORM

During **2021 NXplorers Recognition Awards Virtual Event** photographs and film may be taken by or on behalf of (Shell International BV) (“Shell”). You or your child may be recognizable in these photographs or film. We request your consent to use and process these materials.

In respect of photographs and film in which I am / my child is recognizable I hereby provide my consent for Shell and companies within the Shell group of companies:

- to use and process these materials for general publicity and commercial purposes of Shell, including paid advertising through the means specified below:

Print media including: newspapers, magazines, booklets, posters, brochures and flyers

Online media including: YouTube, LinkedIn, Facebook, Twitter and Instagram

Shell’s own media including: Shell’s website, Shell’s internal sites

Events including: conferences, trade shows, exhibitions and festivals

Television media including: traditional, satellite and online

- to share these materials with (**INCLUDE COMPANY NAME OF THIRD PARTY THAT IS ALSO RELYING ON THIS CONSENT FOR PROCESSING, IF ANY OR REMOVE THIS FROM THE FORM**) to be used and processed for the same purposes.

I understand that:

- Shell owns all copyright in and / or has the right to use the materials.
- All materials will be processed and protected in line with the Events Supplementary Privacy Notice.
- I may withdraw consent, subject to local law that provides otherwise, at any time.
- Withdrawal of consent does not affect the lawfulness of the processing and use of the materials up to that moment and we may retain and process material in our corporate archive for separate public interest or historical or statistical research purposes or where required by applicable law or regulation.
- I may contact the Shell Group Chief Privacy Officer at Privacy-Office-SI@shell.com, in case I have any issues, queries or complaints regarding the processing of the materials. I may also contact the Shell Group Chief Privacy Officer at Shell International B.V. The Hague, The Netherlands - Trade Register, No. 27155369 Correspondence: PO Box 162, 2501 AN, The Hague.

Signature for approval (cross out what is not applicable):

A) I am (INSERT APPLICABLE LEGAL ADULT AGE IN THE COUNTRY OF THE EVENT) years of age or older, or

B) I am the parent or legal guardian of the child named below:

Full Name (in CAPS):.....

Full Name (parent or legal guardian):.....

Date:

Email address*:

Signature:

* Shell will only use your email address to contact you regarding the processing of the materials you or your child are in.